

BURSTALL PARISH COUNCIL MEETING

Wednesday, 9th July 2025

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on **Wednesday, 9th July 2025** scheduled for 7.30pm, when the following business will be transacted.

Mrs S Frankis

Mrs S Frankis, Clerk to the Parish of Burstall, RFO & Proper Officer

AGENDA

- 1 **APOLOGIES**: to **RECEIVE and APPROVE** apologies for absence
- 2 **DISPENSATIONS**: to **RECEIVE** any Declarations of Interest or to **APPROVE** such dispensation requests

Public Forum:
- 3 **REPORTS**: to **RECEIVE** the reports from the County and District Cllrs
- 4 **COMMENTS**: to **CONSIDER** comments from residents of the Parish on current agenda items
- 5 **MINUTES**: to **RECEIVE and CONFIRM** the minutes of the Annual Parish Council meeting held 14th May 2025
- 6 **MATTERS ARISING**: to **CONSIDER** matters arising from the minutes of the Annual Parish Council meeting held 14th May 2025
- 7 **ANNUAL PARISH MEETING**: to **CONSIDER** matters arising from the Annual Parish Meeting held on 14th May 2025
- 8 **PLANNING**: to **CONSIDER** planning application DC/25/02796
- 9 **FINANCE**:
 - i) to **APPROVE** the June and July 2025 Schedules of Payments
 - ii) to **AGREE** the May and June 2025 Budget and Precept Reports
 - iii) to **AGREE** to vire £230 from the Reserve Account to 2025/26 budget heading 'BT Box Refurbishments'

- 10 **DISPOSAL OF DOCUMENTS**: to **AGREE** to dispose of documents in accordance with the Burstall Parish Council Document Retention Policy
- 11 **TRAFFIC CALMING MEASURES, including a WEIGHT RESTRICTION ORDER FOR BURTSALL**
- 12 **MEETING**: to **CONFIRM** the date and time of the next Parish Council meeting, 10th September 2025
- 13 **MATTERS RAISED BY MEMBERS**: to **CONSIDER** matters raised by members, including agenda items for the next meeting

Sue Frankis, Clerk to the Parish of Burstall
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