

BURSTALL PARISH COUNCIL MEETING

Wednesday, 8th July 2026

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on **Wednesday, 8th July 2026** scheduled for 7.30pm, when the following business will be transacted.

This meeting will follow the Annual Parish Meeting.

Mrs S Frankis

Mrs S Frankis, Clerk to the Parish of Burstall, RFO & Proper Officer

AGENDA

- 1 **APOLOGIES:** to **RECEIVE and APPROVE** apologies for absence
- 2 **DISPENSATIONS:** to **RECEIVE** any Declarations of Interest or to **APPROVE** such dispensation requests

Public Forum:
- 3 **REPORTS:** to **RECEIVE** the reports from the County and District Cllrs
- 4 **COMMENTS:** to **CONSIDER** comments from residents of the Parish on current agenda items
- 5 **MINUTES:** to **RECEIVE and CONFIRM** the minutes of the Annual Parish Council meeting held 13th May 2026
- 6 **MATTERS ARISING:** to **CONSIDER** matters arising from the minutes of the Annual Parish Council meeting held 13th May 2026
- 7 **ANNUAL PARISH MEETING:** to **CONSIDER** matters arising from the Annual Parish meeting held on 13th May 2026
- 8 **FINANCE:**
 - i) to **APPROVE** the June and July 2026 Schedules of Payments
 - ii) to **AGREE** the May and June 2026 Budget and Precept Reports
 - iii) to **AGREE** to transfer £3k from the General Reserve to the 2026/27 budget heading 'Legal Fees'
- 9 **PLANNING:** to **AGREE** any actions

- 10 **DISPOSAL OF DOCUMENTS:** to **AGREE** to dispose of documents in accordance with the Burstall Parish Council Document Retention Policy
- 11 **TRAFFIC CALMING MEASURES, including a WEIGHT RESTRICTION ORDER FOR BURSTALL:** to **AGREE** actions as required
- 12 **PARISH CLERK/RFO VACANCY**
- 13 **NEXT MEETING:** to **CONFIRM** the date and time of the next Parish Council meeting, 9th September 2026
- 14 **MATTERS RAISED BY MEMBERS:** to **CONSIDER** matters raised by members, including agenda items for the next meeting

Sue Frankis, Clerk to the Parish of Burstall
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