BURSTALL PARISH COUNCIL MEETING
Wednesday, 11th November 2026

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on **Wednesday, 11th November 2026** scheduled for 7.30pm at Burstall Village Hall, when the following business will be transacted.

Mrs S Main
Mrs S Main, Clerk to the Parish of Burstall, RFO & Proper Officer

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AGENDA

1 **APOLOGIES**: to **RECEIVE** and **APPROVE** apologies for absence

2 **DISPENSATIONS**: to **RECEIVE** any Declarations of Interest or to **APPROVE** such dispensation requests

Public Forum

3 **REPORTS**: to **RECEIVE** the reports from the County and District Councillors

4 **COMMENTS**: to **RECEIVE** comments from members of the public on current agenda items.

5 **MINUTES**: to **RECEIVE and CONFIRM** the minutes of the Parish Council meeting held 9th September 2026

6 **MINUTES:** to **RECEIVE** and **CONFIRM** the minutes of the Extraordinary Parish Council meeting held 23rd September 2026

7 **MATTERS ARISING**: to **CONSIDER** matters arising from the previous meetings held on 9th September 2026 and 23rd September 2026

8 **WEBSITE DESIGN UPGRADE:** to **CONSIDER** and **RESOLVE** to retrospectively approve expenditure of £150.00 for updated government-compliant website design completed by Pear Space (previously known as Suffolk Cloud).

9 **FINANCE**:

i) to **APPROVE** the October and November 2026 Schedules of Payments

ii) to **AGREE** the September and October 2026 Budget and Precept Reports

iii) to **REVIEW** and **AGREE** the draft Grass Cutting specification and contract terms for the 2027/28 season, and agree the timeline for issuing the tender

iv) to **CONSIDER** the 2027/28 Budget and Precept

10 **PLANNING:** to **RECEIVE** updates and **AGREE** any actions

11 **TRAFFIC CALMING MEASURES, including a WEIGHT RESTRICTION ORDER FOR BURSTALL**: to **RECEIVE** updates and **AGREE** any actions

12 **BURSTALL DOCUMENTARY FILM UPDATE**: to **RECEIVE** updates and **AGREE** any actions

13 **PROTECT BURSTALL'S RURAL CHARACTER:** to **RECEIVE** updates and **AGREE** any actions

14 **HERITAGE AND CONSERVATION PLANS:** to **RECEIVE** updates and **AGREE** any actions

15 **BURSTALL NEIGHBOURHOOD PLAN:** to **CONSIDER** exploring a Neighbourhood Plan for the village of Burstall

16 **NEXT MEETING**: to **CONFIRM** the date and time of the next Parish Council meeting, 13th January 2027 at 7:30pm

17 **MATTERS RAISED BY MEMBERS**: to **CONSIDER** matters raised by members, including agenda items for the next meeting

Samantha Main, Clerk to the Parish of Burstall
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