

BURSTALL PARISH COUNCIL MEETING

Wednesday, 11th March 2026

To All Parish Councillors

You are hereby summoned to attend the Parish Council meeting to be held on **Wednesday, 11th March 2026** scheduled for 7.30pm, when the following business will be transacted.

Mrs S Frankis

Mrs S Frankis, Clerk to the Parish of Burstall, RFO & Proper Officer

AGENDA

- 1 **APOLOGIES:** to **RECEIVE and APPROVE** apologies for absence
- 2 **DISPENSATIONS:** to **RECEIVE** any Declarations of Interest or to **APPROVE** such dispensation requests

Public Forum:
- 3 **REPORTS:** to **RECEIVE** the reports from the County and District Cllrs
- 4 **COMMENTS:** to **CONSIDER** comments from residents of the Parish on current agenda items
- 5 **MINUTES:** to **RECEIVE and CONFIRM** the minutes of the Extraordinary Parish Council meeting held 19th January 2026
- 6 **MATTERS ARISING:** to **CONSIDER** matters arising from the minutes of the Extraordinary Parish Council meeting held 19th January 2026
- 7 **FINANCE:**
 - i) to **APPROVE** the February and March 2026 Schedules of Payments
 - ii) to **AGREE** the January and February 2026 Budget and Precept Reports
 - iii) to **AGREE** to vire £45.00 from the 2025/26 precept budget heading 'VE Day 80' to 'Web Fees' and £680.00 from the 2025/26 precept budget heading 'General Reserve; to 'Traffic Surveys'
- 8 **FINANCIAL CONTROLS:**
 - i) to **ADOPT** the Asset Register 2026
 - ii) to **ADOPT** the Internal Control Report 2026
 - iii) to **ADOPT** the Internal Control Statement 2026
 - iv) to **ADOPT** the Risk Assessment and Management (Financial) 2026

v) to **ADOPT** the Risk Management Register 2026

vi) to **ADOPT** the Risk Management Strategy 2026

9 **PLANNING:** to **AGREE** any actions

10 **ALISON FARMER ASSOCIATES:** to **AGREE** to appoint Alison Farmer Associates

11 **TRAFFIC CALMING MEASURES, including a WEIGHT RESTRICTION ORDER FOR BURTSALL:** to **AGREE** actions as required

12 **BURSTALL EMERGENCY PLAN:** to **AGREE** the updated Burstall Emergency Plan

13 **NEXT MEETING:** to **CONFIRM** the date and time of the next Parish Council meeting, 13th May 2026

14 **MATTERS RAISED BY MEMBERS:** to **CONSIDER** matters raised by members, including agenda items for the next meeting

Sue Frankis, Clerk to the Parish of Burstall

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<https://www.burstall-pc.gov.uk>