

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 7 headed "Year ending 31 March 2026" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a re-basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **BURSTALL PARISH COUNCIL**

County area (local councils and parish meetings only): **BABERGH DISTRICT COUNCIL**

Financial year ending 31 March 2026

Prepared by (Name and Role): **MRS SUSAN FRANKIS, PARISH CLERK & RFO**

Date: **16/04/2026**

	£	£
Balance per bank statements as at 31/3/2026:		
Unity Trust Bank: 20519296	4,095.90	
Unity Trust Bank: 29519306	12,267.58	
		16,363.48
Petty cash float (na)		0.00
Less: any unpresented payments as at 31/3/2026 (enter these as negative numbers)		
HMRC/PAYE	-13.60	
HMRC/PAYE	-7.00	
HMRC/PAYE	-6.80	
		-27.40
Add: any un-banked cash as at 31/3/2026		
		0.00
Net balances as at 31/3/2026 (Box 8)		16,336.08