

Explanation of variances – pro forma

Name of smaller authority: **Burstall Parish Council**
County area (local councils and parish meetings only): Babergh District Council

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards**: variances of £100,000 or more require explanation regardless of the % variation year on year;

	2023/24 £	2024/25 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	14,354	11,929				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	7,193	10,530	3,337	46.39%	YES		The increase is made up as follows: Clerk's salary £602 (workload increased due to number large planning applications Grass Cutting £1,150 (previous contractors had been undercharging; General Reserve £550 (to put back some of what was spent on legal fees in 2023/24); Clerk's broadband £180 (new); Tree/hedge cutting £400 (new); Village sign maintenance £500 (new). The 'Chair's Allowance of £50 was removed for 2024/25.
3 Total Other Receipts	2,279	145	-2,134	93.64%	YES		The decrease in income for 24/25 is made up as follows: 23/24 VAT recovered £375.96; £999.00 county cllr grant received for purchase of a S.I.D.; £704 received from a neighbouring council towards legal fees; £200 received from a local action group towards legal fees. New income received 2024/25: £75 compensation from Lloyds Bank; £70.85 bank interest.
4 Staff Costs	3,510	3,084	-426	12.14%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	8,387	5,453	-2,934	34.98%	YES		2023/24 payments included £1,608 for legal fees and £1,354 for a Coronation Project.
7 Balances Carried Forward	11,929	14,067				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	11,929	14,067				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	6,560	6,560	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable