

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 2025" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a negative basis.

Name of smaller authority:

Burstall Parish Council

County area (local councils and parish meetings only):

Babergh District Council

Financial year ending 31 March 2025

Prepared by (Name and Role):

Mrs S Frankis, Parish Clerk and RFO

Date:

07/04/2025

		£	£
Balance per bank statements as at 31/3/25:			
	Unity Trust Bank 20519296	2,067.90	
	Unity Trust Bank 20519306	11,999.10	
			14,067.00
Petty cash float (if applicable)			0.00
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)			
			0.00
Add: any un-banked cash as at 31/3/25			
			0.00
Net balances as at 31/3/25 (Box 8)			14,067.00